

Elaine D. Brady

Field Supervisor

Objective: Seeking a part-time field supervisor position for teacher candidates at the college/university level

Professional Summary

- x Highly motivated and accomplished education professional; excellent command of the California Content Standards for the Teaching Profession for grades K-12; knowledgeable in the development and implementation of curriculum enhancements.
- x Strong writing and communications skills; effectively work with a variety of populations; excellent strategic planning and organizational skills; practical and resourceful approach to leadership

Administrative Experience

- x University Field Supervisor, CSU East Bay, Department of Teacher Education (January, 2015, to Present)
- x Principal, Shannon elementary, Pinole, CA (October 31, 2013-2014)
- x Extended Learning Principal, Wilson Elementary Summer School (2008)
- x ELA/ELD Instructional Support Coach/Curriculum Guide/Literacy Coach, Wilson Elementary, Richmond, CA (August 1, 2007-2009)
 - o Serves as educational leader and administrator for elementary schools
 - o Supervise student teachers, teachers working on administrative credential, and psychology interns on school site from the following colleges: St. Mary's College of California, Moraga, CA; Cal State University Monterey; Cal State University San Francisco; Cal State University East Bay, Hayward, CA; University of California, Berkeley
 - o Provide guidance, support, and supervise implementation of Common Core Standards at school and district level
 - o Serve on the District Advisory Board representing Principals for the implementation of Transitional Kindergarten
 - o Supervise GATE program and GATE computer teacher
 - o Supervise the EL Take Home Program and Adult Ed teacher
 - o Supervise teachers in the EL reclassification process
 - o Provide staff development and training
 - o Work with teachers for grade level pacing, planning, and teaching
 - o Supervise Response to Intervention instruction and monitor data
 - o Coordinate all district and state assessments at school site
 - o Provide BTSA support
 - o Chair ILT and Academic Conferences; Supervise Grade Level Meetings
 - o Supervise textbook and materials inventory at school site
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editor in collaboration with ILT and Principal; test coordinator for STAR; social committee chair (2000-2002)

- x Classroom teacher grade 1: teach all subjects in a contained classroom; teacher-in-charge; ILT and SST member; school plan writer and editor in collaboration with ILT and Principal; test coordinator for STAR; social committee chair (1999)

St Jerome Elementary School, El Cerrito, CA

- x Classroom teacher grades 1,2,3: teach all subjects in a contained classroom; WASC team leader; teacher-in-charge; test coordinator for SAT; student council moderator for grades 7 and 8; co-director of music for student body liturgies (1975-1998)

St Joseph Elementary School, Berkeley, CA

- x Classroom teacher grades 7 and 8; teach reading and language arts; student council moderator (1974-1975)

West Contra Costa Unified School District

- x Substitute teacher grades K, 1, 2, 3, 4, 5, 6: teach all subjects in a contained classroom (1973-1974)

Skills

- x Use Power Point for professional development and training
- x Use CDE website, Edusoft and DIBELS data systems
- x Create and interpret Excel charts and graphs
- x Write SB65 grants for outreach consultant and CTAG technology
- x Write and edit School Plan for Student Achievement (SPSA)

Professional Development

- x Common Core for English Language Arts and Math WCCUSD (2011, 2012, 2013, 2014)
- x California Preschool Instructional Network CPIN CCCOE (2012, 2013, 2014)
- x Building Effective Schools Together BEST WCCUSD (2011, 2012, 2013, 2014)
- x No Place for Hate - Violence Prevention Program WCCUSD (2014)
- x Incident Investigation - CalOSHAWCCUSD (2014)
- x National Association for the Education of Young Children naeyc (2013)
- x California Association for Bilingual Education CAFE (2010, 2011, 2012)
- x Administrative Services Contra Costa COE CCCOE (2011, 2012)
- x Computer Using Educator CUE (2010)
- x Leap Track WCCUSD (2006, 2007, 2008)
- x BTSA Support Provider WCCUSD (2006, 2007, 2008)
- x GATE Contra Costa COE CCCOE (2007, 2008)
- x Differentiated Instruction Sacramento COE COE (2007); SDE (2009, 2010)
- x Reading First AB466 - Literacy Sacramento COE COE (2002, 2003, 2003,k)

